



## QAA Information Publication Scheme

### About the Freedom of Information Act

QAA is not covered by the *Freedom of Information Act 2000* (FOIA), but we are committed to meeting its standards of openness and accountability. All requests for information will be dealt with in the spirit of the FOIA.

Any information requests for QAA's quality assurance work for the Nursing and Midwifery Council are subject to the FOIA. Exemptions are applied appropriately and in accordance with legislation.

### Publication scheme

The FOIA requires all those covered to have a 'publication scheme' detailing the classes of information available to the public. In keeping with the spirit of the Act, this document is QAA's Information Publication Scheme.

### Feedback procedure

Although QAA is not covered by the Information Commissioner's complaints and appeals procedure in respect of freedom of information, we would like to hear if you have any problems, comments or suggestions concerning our Information Publication Scheme. Please contact us at [governance@qaa.ac.uk](mailto:governance@qaa.ac.uk)

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### Charging

All information available on our website is free - there may be a charge for hardcopy publications. Where information is stated as available on request, contact [compliance@qaa.ac.uk](mailto:compliance@qaa.ac.uk) or call 01452 557000 to obtain a copy. There may be a charge for copying and postage, and we will inform you of this before we send the information.

## Exemptions

The majority of information in our Information Publication Scheme is available without exemptions, but in some cases elements of individual documents may be redacted in accordance with the provisions of the FOIA or the *Data Protection Act 2018*.

## Enquiries

All enquiries relating to our Information Publication Scheme should be sent to [governance@gaa.ac.uk](mailto:governance@gaa.ac.uk). If you require a hardcopy of our Scheme, please call 01452 557000 and one will be sent to you.

## QAA Information Publication Scheme

Class	Description	Availability/fees
Who we are, what we do and how we make decisions	<p><a href="#">Constitutional and legal governance:</a></p> <p>Memorandum and Articles of Association</p> <p>Minutes of Open Board Meetings and Annual General Meetings</p> <p>Board member composition and members' declarations of interest</p> <p>Code of best practice for QAA Board members</p> <p>Board terms of reference</p> <p>Senior Management Team</p>	<p>Available from our website without charge</p> <p>To request historic records, please contact <a href="mailto:compliance@qaa.ac.uk">compliance@qaa.ac.uk</a></p> <p>Records will be provided wherever possible</p>
What we spend and how we spend it	<p>Financial information related to actual income and expenditure:</p> <p><a href="#">Annual Report and Financial Statements</a></p>	<p>Available to download from our website without charge</p> <p>Reports for previous years are available from the <a href="#">Companies House website</a></p>
What our priorities are and how we are doing	<p>Strategy and priorities:</p> <p><a href="#">QAA Strategy 2023-27</a></p> <p><a href="#">Annual Report and Financial Statements</a></p>	<p>Available to download from our website without charge</p>
Our policies and procedures	<p><a href="#">Policies and procedures include:</a></p> <p>Conflicts of Interest Policy</p> <p>Copyright Policy</p> <p>Complaints about standards and quality in higher education</p> <p>Complaints about QAA</p> <p>Corporate Social Responsibility and Sustainability</p> <p>Data Protection</p> <p>Declaration of Interests and Register of</p>	<p>Available to download from our website without charge</p>

	<p>Interests</p> <p>Enquiries Team - Standards of Service</p> <p>Equality and Diversity</p> <p>Gender Pay Gap Report</p> <p>QAA's Approach to Internal Quality Assurance of Assessment and Review Activity</p> <p>Privacy Notice</p> <p>Subject Access/Information Request Procedure</p> <p>Welsh Language Scheme</p> <p>Whistle Blowing</p>	
Lists and registers	<p><a href="#">QAA Members</a></p> <p><a href="#">International partners</a></p> <p><a href="#">Quality assurance reports</a></p>	Available to download from our website without charge
	<p>Register of company directors and their connections/interests</p> <p>Register of past officers</p> <p>Register of persons with significant control</p>	Available from <a href="#">Companies House website</a>
The service we offer	<p>QAA safeguards standards and improves the quality of UK higher education wherever it is delivered around the world, checking that students get the higher education they are entitled to expect. We also regulate the Access to HE Diploma and provide advice on applications for degree awarding powers and university title in Scotland, Wales and Northern Ireland.</p> <p>Information available includes:</p> <p><a href="#">Reviews of higher education providers in the UK</a></p> <p><a href="#">Reviews of international higher education providers</a></p>	Available from our website without charge

	<a href="#">Country reports and reviews of transnational education</a>	
	Access Validating Agency profiles and information about Access to HE	<a href="#">Access to HE website</a>
	Reports on applications for degree awarding powers	Search institution name on <a href="#">QAA website</a> (records only available after the Privy Council has made its decision)
Communications	<a href="#">Communication with the sector and with the general public includes:</a> circular letters events items for consultation media - press releases news archive Blog Quality Compass	Available from our website without charge