Access Data Development Group
- Terms of reference

Remit

The ADDG will:

- identify priorities for further data development and seek to address those priorities
- provide advice on data requirements and performance measures to promote the qualification and influence policy and funding
- explore new ways to evaluate the impact of fair access and participation
- consider other matters and undertake such other activities relating to the development of data about Access to HE, as may be requested by the ARLC from time to time.

Membership specification

Membership comprises:

- the Chair (who will be a member of the ARLC)
- 2 AVA officers
- 1 HE practitioner
- 1 nominee from the Educations and Skills Funding Agency (ESFA)
- 1 nominee of the Higher Education Funding Agency for Wales (HEFCW)
- 1 nominee of the Higher Education Statistics Agency (HESA)
- 1 nominee of the Office for Students (OfS)
- 1 nominee from UCAS
- 1 nominee from the Welsh Assembly Government
- 2 ’other’ members (with appropriate experience for the work of the group)
- QAA officers will be in attendance, as appropriate, to support and advise the Group.

Membership is intended to bring together a group of individuals with expertise relevant to ADDG’s remit; membership is only transferable for nominated members.

Appointment to the ADDG

All appointments and reappointments will be made by the ARLC.

Term of office

The HE practitioner and AVA officer members are appointed for three years, with a possible extension for a further term of three years.

Other nominated members act on behalf of, and with a term of office determined by, their nominating organisations.
Quorum

Meetings of the ADDG are quorate when at least 50 per cent of members (including the Chair, or a nominated deputy) are present.

Frequency of meetings

The ADDG will usually meet twice a year.