



Higher Education Review follow-up - guidance for providers on summary statement to accompany the action plan

Introduction

1 The purpose of the Higher Education Review (HER) follow-up is to review the progress the provider has made against its action plan and determine whether the negative judgement(s) should be amended. This takes the form of a recommendation to the QAA Board.

2 The action plan should contain a summary of progress against each recommendation, affirmation and feature of good practice, updated after each progress update. These summaries should be cross-referenced to the evidence provided.

Summary statement

3 If the provider wishes to offer further contextualisation, a succinct covering statement can be submitted to the Review Manager at the end of the process. The statement is not mandatory but reviewers may find it helpful. We suggest the structure below.

- Any significant changes to the provider's structure or management since the review.
- How each recommendation and affirmation has been addressed, and each feature of good practice disseminated:
 - key developments to systems and processes since the review
 - the effectiveness of these developments
 - further actions which may be required, or are planned.
- How the progress against the recommendations and affirmations, and the dissemination of good practice, taken together, enable the individual Expectation(s) to be met.